

## **Assistant Editor *New Hampshire Magazine***

The New Hampshire Group of Yankee Publishing, Inc. seeks a full-time assistant editor. If you are an enthusiastic self-starter and can handle tight deadlines, juggle multiple projects, and work independently to develop compelling content, we want you to apply.

The assistant editor is responsible for assisting with daily editorial operations of *New Hampshire Magazine* and the publication's social media accounts and websites. This position may also create editorial content for *New Hampshire Magazine's Bride* and *New Hampshire HOME*. Position requires the ability to work within tight deadlines, a thorough understanding of AP style guidelines, excellent time management skills, and the ability to work with senior editors and art directors to oversee publications through various editorial stages.

### **Requirements:**

- Education:
  - English/Journalism degree or equivalent work experience
  - 1–2 years consumer magazine or book editorial experience
  
- Expert knowledge:
  - AP Style
  - Writing, editing and proofing
  - Ability to organize, multitask and meet deadlines
  - Macintosh and Adobe Creative Suite, including Adobe InDesign and Adobe Photoshop
  
- Good knowledge of:
  - Social Media
  - Updating websites via content management system

Yankee Publishing, Inc. is an employee-owned company since July 2019. Salary commensurate with experience and a generous benefits package, including health, dental, flexible spending accounts, life and disability insurance, paid holidays and vacation, 401K plan with employer match, and an Employee Stock Ownership Plan (ESOP).

Yankee Publishing, Inc. is committed to diversity and inclusion and is an equal opportunity employer. We provide a collaborative working environment along with a welcoming, inclusive corporate culture where individuals are recognized for their contributions.

**For consideration, forward introductory letter, and resume to**  
<http://ypi.com/work>